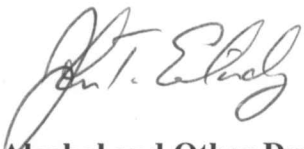


Jim Doyle
GovernorKaren E. Timberlake
SecretaryState of Wisconsin
Department of Health Services

DATE: October 30, 2009

TO: Interested Parties

FROM: John T. Easterday, Ph.D., Administrator 

RE: **Solicitation of Grant Applications for Alcohol and Other Drug Abuse Treatment Programs for Temporary Assistance for Needy Families (TANF)-eligible Individuals in Milwaukee County**

You are invited to submit a proposal to the Wisconsin Department of Health Services (DHS) for: Alcohol and Other Drug Abuse Treatment Programs for Temporary Assistance for Needy Families (TANF)-eligible Individuals in Milwaukee County. This funding is to provide multidisciplinary effective treatment services for TANF-eligible individuals with substance use disorders.

The Division of Mental Health and Substance Abuse Services is soliciting proposals to provide new or expanded community-based alcohol and other drug abuse treatment programs that serve TANF-eligible individuals in Milwaukee County.

The attached Request for Proposal (RFP) contains information regarding technical specifications and response requirements. Detailed program planning, design, monitoring, reporting and evaluation procedures will be required.

The Department of Health Services will provide \$4,908,500 for the period of January 1, 2010 to December 31, 2010. **Applicants are encouraged to apply only for an amount sufficient to meet the needs of their proposed program and not necessarily for the maximum.** At present, these funds are available from January 1, 2010 through December 31, 2010. Continuation of this grant beyond this initial period will be based upon satisfactory performance, timely and accurate data reporting, and availability of funds. Continued funding will also be based upon the vendor's demonstrated ability to attract other funding to sustain the program when the grant funds under this solicitation are no longer available.

Any county, tribal governing body, public agency, or non-profit agency in Milwaukee County is eligible to apply. However, the substance abuse treatment services provided with these funds must be provided by certified substance abuse treatment agencies and counselors. They must be certified under the appropriate section(s) of DHS 75, Wisconsin Administrative Code, before the vendor is eligible to receive funding.

The Division of Mental Health and Substance Abuse Services will host a Bidder's Conference on Friday, November 6, 2009, from 10:00 AM – 12:00 PM. The purpose of this conference is to provide an opportunity for applicants to ask questions about TANF-eligibility, the RFP

application procedures, and program requirements. The conference will be held at the State Office Building, 819 N. 6th Street, Room 40, Milwaukee, WI.

An optional Notice of Intent to Apply is due November 12, 2010.

The final Application/Proposal is due November 30, 2009 at 4:00 PM CST.

Questions regarding this RFP should be directed to Susan Gadacz, (608) 267-7704 or Susan.Gadacz@wisconsin.gov Collect calls will not be accepted and email is the preferred method of communication.

I am looking forward to creative and collaborative proposals that provide effective treatment services and improve the quality of life for TANF-eligible individuals in Milwaukee County.